

**Daniel Pierce Library
Board of Trustees Meeting
October 18, 2023**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:10 pm with President Mari Martin presiding. Other Trustees present were Mike Schiffer, Bob Eddings, Leanore Egan, Patricia Doogan, Bill Richardson and Dave Schneyer. Also present were Mikki Greene, acting Director, and Cathy Russo, Bookkeeper.

Secretary's Report: The minutes of the September 20, 2023, meeting were reviewed and approved as presented Motion by Bob Eddings, seconded by Leanore Egan and carried.

Public Comments: None

Correspondence: Thank you notes were sent to the Gillette Family for their donation to the Giant Pumpkin Party and to Diana Larrison for her donation.

Financial Reports: The Board reviewed the financial statements for September and Cathy Russo addressed questions.

The following topics were discussed: Building fund, ACH payments for pension and 403(b) and reviewing Museum's upcoming contract.

The full Giant Pumpkin Party financials are not available to date and the information will be presented via a new format when available. Regarding the day of GPP, Perry Gipps and George Perna reduced their bills. A note will be sent to them both (they donated by cutting their fees).

September Financial Report approval proposed by Dave Schneyer and seconded by Leanore Egan. Motion carried.

Director's Report: Mikki Greene presented the Director's Report for Sept. 21 to Oct. 18. In Sept. we attended the Tri-Valley CSD Open House. The Book tent is coming down next week. The sign on the side of the Donut Booth has been painted. Sportsman's Bingo is scheduled for Saturday. Library purchased a power-washer and Chris Russo is working on the stones out back...See full Director's Report.

At this evening's meeting three birthdays were celebrated by singing Happy Birthday to Leanore Egan, Bill Richardson and Mari Martin.

Old Business: Some items listed under Old Business and New Business were discussed in the Director's Report.

New Business: We continue to partner with the Tri-Valley Central Schools. GPP Signs are being replaced. Children's Programs are starting next week, including UPK and our other programs. Foundation update – the foundation received EIN granted; 7/13/2023 Initial Distribution was completed; 2nd Distribution TBD.

Fiduciary role is Cathy Bender. She is still working on review of Library and Library Property. Looking at an Annual Distribution... Targeted for Building Coordinator's salary, operations - amounts - initial amount TBD per year. The library will have to submit in writing, all requests outlining needs to the foundation.

The driveway cracks were filled. The '1st Amendment Audit' was explained.

Motion to move ACH payments for pension and 403(b) proposed by Dave Schneyer and seconded by Mike Schiffer. Motion carried. (four signatures ...2 signatures)

Committee Updates: Giant Pumpkin Party – Discussed above. 125th Anniversary – Mikki Greene spoke to Joann, i.e., the Dam being built and other pictures and notable historical events will be included in the history/brochure. Staff found the Victory Flag in the Museum.

Motion to move into Executive Session by Bob Eddings and seconded by Leanore Egan. Motion carried.

Motion to move out of Executive Session by Bill Richardson and seconded by Dave Schneyer. Motion carried.

Motion to give James Gorman a restaurant Gift Certificate for helping with the GPP by Bill Richardson and seconded by Dave Schneyer. Motion carried.

Bob Eddings asked the Board to consider the Volunteer Listings on a sharable Google doc for Volunteers and Board Members. In addition, discussion regarding the Coombe name on the Library.

Motion to adjourn this meeting proposed by Leanore and seconded by Bill at approximately 8:25 pm. Motion carried.

Respectfully submitted,
Patricia Doogan, Board Member